

DRAYCOTT IN THE CLAY PARISH COUNCIL

Minutes of Parish Council Meeting held on 11 June 2015

Apologies: Chairman Cllr Ken Rudman and PC Josie Shepherd

Present: Vice Chairman Cllr Mark Flavell (Chaired meeting)
Cllrs Sue Fulford, Barbara Marshall and Arthur Renshaw
Parish Clerk Mrs Rita Hill
Cllr S Smith, Crown Ward
PC Richard Boulter (part)
2 Members of the Public (1 part)

Minutes of the last Parish Council meeting were agreed as read. Proposed by Cllr Barbara Marshall. Seconded by Cllr Sue Fulford. All in favour.

Vice Chairman brought Police issues to the start of the agenda. Cllrs agreed to this.

Police issues. PC Richard Boulter updated Cllrs on the incident at the Sudbury Services and added that the people playing football in the highway and on private property have been spoken to.

With regard to the Community Speed Watch PC Richard Boulter advised that he and Mr Ian Shaw had gone through the list of the 10 proposed sites and that 7 of these sites have been approved for use. Cllr Arthur Renshaw explained to PC Richard Boulter about the group's disappointment in the poor communication between them and Mr Ian Shaw and that of the 101 service. **Action – PC Richard Boulter said he would take these matters up with his line manager.** In respect of the question raised at the last meeting of who insured the CSW Group, Mr Ian Shaw has sent through copies of the Police insurance documents.

Vice Chairman raised with PC Richard Boulter the issue of a large boulder that was regarded as a highway hazard. **Action – PC Richard Boulter.**

In respect of the matter of horse manure, raised at the last meeting, there is no legislation in place to require riders to clear it up.

PC Josie Shepherd has advised that 90% of new GATSOs installed were digital and that she could not say anything about whether it was an ANPR.

Prison liaison meeting. Chairman had confirmed that he attended the meeting on Tuesday 2 June. With regard to the matter of the prison's duty of care when prisoners were released – the Chairman had advised that he had raised it with the Governor who said he would try and do something about it. Chairman had reported nothing else.

With regard to the prisoner escapee there was a meeting for Cllrs at the prison on Thursday 16 July. Cllrs to advise the Parish Clerk if they are able to attend. Cllr

Barbara Marshall sent her apologies. Parish Clerk to advise the Chairman. **Action – Cllrs and Parish Clerk.**

PC Richard Boulter left the meeting room.

Declaration of Interests

Cllrs Barbara Marshall and Sue Fulford made declarations of interest.

Policies, Procedures and other related documents

Cllrs reviewed the revised Code of Practice for Handling Complaints, Risk Assessment and the Publication Scheme prior to the meeting and agreed to formally adopt them. Proposed by Cllr Barbara Marshall. Seconded by Cllr Sue Fulford. All in favour. With regard to the Code of Conduct Cllrs agreed to re-adopt ESBC's version dated 1 July 2012 with an agreed addendum at the start of the document. **Action – Parish Clerk.**

Matters Arising

Issues with Mr Andrew Griffiths MP. The Green, Pipehay Lane. Response waited from Mr Andrew Griffiths MP.

Accounts for Payment

Mrs R Hill, Parish Clerk salary June 2015 and expenses	£ 404.21
Mrs R Hill, Creation of Parish Council website	£ 200.00
Staffordshire Pension Fund, re pension (June payment)	£ 121.36
HM Revenue & Customs re Quarterly PAYE	£ 270.40
Zurich Municipal, Annual renewal of Local Council Policy	£1,738.28
NALC, LCR Magazine renewal	£ 17.00
CPRE, Renewal of annual membership	£ 36.00

All of the above accounts were proposed for payment by Cllr Arthur Renshaw and seconded by Cllr Barbara Marshall. All in favour. **Action - Parish Clerk to action the payments.**

Vice Chairman distributed the current receipts / payments accounts for 2015 / 2016.

Submission of the Annual Return for the year ended 31 March 2015

Action - Parish Clerk to send off the Annual Return plus relevant documents to the Audit Commission for the revised calling date of 29 June 2015.

General Correspondence

Transparency Code for Smaller Authorities. With regard to the requirement of items of expenditure Cllrs agreed to submit the financial sheet created at each meeting. Vice Chairman commented that the Parish Council had now met its obligations.

ESBC re Notice of Uncontested Election. Four parishioners have expressed an interest in the Parish Council vacancies. Individual discussions with interested parishioners will take place on Thursday 25 June. **Action – Parish Clerk.** Vice Chairman to provide to Cllrs a list of standard questions. **Action – Vice Chairman.**

SCC re Uttoxeter's household waste recycling centre. Site to stay open until September - options to be explored for a temporary solution until the new site opens.

Friends of the Staffordshire and Stoke on Trent Archive Service re Staffordshire Tithe Map Digitisation Project. Vice Chairman suggested to Cllrs that this project was an important part of history and proposed the payment of £40.00. Seconded by Cllr Arthur Renshaw. All in favour. Cheque to be raised at the next meeting. **Action – Parish Clerk.**

Zurich Municipal re Renewal of Local Council Policy. Vice Chairman reported that the Chairman and Parish Clerk had reviewed the documentation and that they were happy with the content of it.

ESBC re Ethical Standards Training. Vice Chairman read out the latest correspondence received and that ESBC was providing the training at a cost of £25.00 per head; however, he commented that previously the training was proposed to be free under Mr David Duckitt. Vice Chairman suggested to Cllrs his proposed responses to questions 4 and 13. Cllrs agreed. **Action – Parish Clerk.**

SCC re Proposed changes to Mobile and Travelling Libraries. Changes noted.

ESBC re Emergency Planning and the Parish Emergency Plan. After discussion Cllrs agreed to invite Mr William Read to October's Parish Council meeting. **Action – Parish Clerk.**

PC Richard Boulter re Change of Mobile Phone Number. 07773 530783.

FOI Request from Making Parishes Better Places. Parish Clerk has approached SPCA for guidance and the advice was not to respond until further advice received from SPCA / NALC.

Ministry of Defence re Armed Forces Day – Fly the Flag. Noted.

Planning Applications and Related Matters

Parkwood Consultancy Services re Outline planning application (P/2015/00220) at K & N Logistics, Stubby Lane, Draycott in the Clay. Vice Chairman advised that a further response had been received from Parkwood Consultancy, the content of which read to be retracting a little bit.

Member of the Public entered the meeting room.

Vice Chairman advised Cllr Stephen Smith of the Parish Council's views and the feedback from Parishioners who attended the previous Parish Council meeting. Cllr

Stephen Smith gave his view and questioned what would become of the land if housing was not built on the site. Vice Chairman explained the Parish Council's desire for the Section 106 provision – new Village Hall and footpath along Stubby Lane.

Cllr Stephen Smith raised the issue of sustainability. Vice Chairman responded saying that the Parish Council felt that the words 'sustainable' and 'sustainability' were completely spurious when used in differing circumstances.

Cllr Stephen Smith asked whether, if he was able to arrange a meeting with the ESBC Planners, Cllrs would be willing to attend to discuss the application. Cllrs agreed. **Action – Cllr Stephen Smith.**

Parish Clerk was asked to forward copies of documentation to Cllr Stephen Smith. **Action – Parish Clerk.** Cllr Stephen Smith was made aware of the restrictive covenants believed to be in place on parts of the application site.

Vice Chairman read out the response received from Parkwood Consultancy and made reference to the comment regarding the Section 106, i.e. committed to delivering a Village Hall and footpath. Vice Chairman suggested that this response be sent to Ms Kym Wilson, Planner asking that the Parish Council would like to be kept informed when the Section 106 was discussed.

With regard to the updated Utilities Assessment document Vice Chairman suggested that a response be sent to Ms Kym Wilson, Planner saying clearly no conclusion can be drawn until the modelling has been completed. **Action – Parish Clerk.**

ESBC re Extended Deadline for Submission for ESBC – Note by Inspector on Conclusion of Hearings Days 5 to 10. Noted.

BPUD Ltd re Invitation to comment on the Consultation Draft of Anglesey Neighbourhood Development Plan. Noted.

SCC re The new Minerals Local Plan for Staffordshire (2015 – 2030) – Final Draft – June 2015. Notification of Publication in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012. Noted.

P/2015/00681: Erection of a first floor extension. West View, 10 New Row, Draycott in the Clay. Having received no representations from parishioners, it was agreed that the Parish Council has no comment to make on this application. **Action – Parish Clerk.**

Cllrs Barbara Marshall and Sue Fulford declared an interest and took no further part in the discussions or decisions with regard to the following planning application.

P/2015/00680: Erection of 8 dwellings, comprising of 3 pairs of semi-detached dwellings and 2 detached and the erection of associated garages, including the formation of a vehicular access. Land north of Woodlands Rise, Draycott in the Clay. Vice Chairman informed the meeting that two letters of objection had

been received from Parishioners. Due to the meeting, at this point, being inquorate it was decided that no new discussion could take place and that the Parish Council's previous comments should be resubmitted. **Action – Parish Clerk.** Cllr Stephen Smith advised the meeting of ESBC's position i.e. recommended for refusal.

Vice Chairman invited Cllrs Barbara Marshall and Sue Fulford back into the meeting.

Circulars Received

ESBC re Register of Electors – Notice of Alteration for May and June 2015. Noted.

HAGS / SMP re Product literature. Noted.

Glasdon re Product literature. Noted.

Highway / Traffic Matters

GATSOs. Discussed earlier.

Community Speed Watch (CSW) scheme. Discussed earlier.

Reinstatement of green footpath in Stubby Lane. Cllr Arthur Renshaw raised that not all of the work had been carried out as previously discussed with Ms Sam Griffiths. **Action – Parish Clerk.**

Meeting with Mr Graham Hunt on 9 July. A list of issues to be discussed was drawn up. **Action – Parish Clerk.**

Pothole (4007982) near to Aston Bridge on A515. Response from Highways 'job is still waiting scheduling hopefully within the next couple of weeks'.

Mr Andy Mason, Senior Project Manager re A50 Improvements – Diversionary route. Vice Chairman read out the response received from Mr Andy Mason. Cllrs were not convinced with the reply. Cllr Sue Fulford raised about the proposed changes to the A50, plus the A38 with regard to HS2 and the impact of these on the road network in the local area. Vice Chairman made Cllr Stephen Smith aware of the Parish Council's concerns. During the discussion Cllr Barbara Marshall offered to obtain photographs of other stretches of highway which use concrete safety barriers on live carriageways. **Action – Cllr Barbara Marshall.**

Gullies (4015394) between Aston Bridge and Moreton Lane roundabout. Highways closing log call comments were "area needs to be inspected when wet, return visit". Reminder to be sent to Highways. **Action – Parish Clerk.**

Neighbourhood Highway Team. Cllr Arthur Renshaw asked if the Parish Clerk could enquire as to when the next visit would be as the shrubs outside the bus shelter require attention. **Action – Parish Clerk.**

Boulder. Discussed earlier.

The Ironman UK Team re Advance Notice Ironman Road Closures. Response received from SCC.

Proposed A515 Weight Restriction south of Draycott in the Clay. Vice Chairman to write to Kings Bromley Parish Council for an update. **Action – Vice Chairman.**

Yew Tree Lane re numerous potholes (4015398). Highways has replied saying that the closing comments were unclear so have sent a request to the Inspector for more information.

Forest Road re highway signs facing the wrong way. Has been rectified.

Overgrown hedge over footpath, New Row. Ms Sam Griffiths, SCC has been advised.

SCC, Rights of Way re Public Footpath 38. Necessary repairs have been carried out and gates could all be opened easily.

Ashes Lane re collapsed verges and no road markings. Highways has been advised - no further news.

Village Facilities, Maintenance and Landscaping

Weekly inspection reports. Inspection report received – no new issues. Repair to a picnic table seat has been carried out.

Bloomin' Gardens & Landscapes Ltd – site meeting. Response waited from Bloomin' Gardens regarding the area between the quicks and the wire fencing.

Slide embankment. Chairman has had a site meeting with MacGroundworks regarding a solution for the top of the embankment. Cllrs decided to come back to this at the next meeting as they required more background to the discussions held.

Repairs to Play Area. Works have not taken place. Parish Clerk was asked to chase when the works would be carried out. **Action – Parish Clerk.**

Gap in fence. The gap in the fence has been permanently closed off. Cost £50.00.

Kissing gate. Mr Paul Rochfort, SCC ROW has advised that the Works Unit would be unable to replant any section of removed hedge.

Village Hall Update

Constitution. Documents have been circulated. Cllrs agreed to carry the discussion over to the next meeting.

Flooding of Village Hall. Timbuild has advised that they expect the works to be completed in a couple of weeks.

Any Other Business

Cllrs Barbara Marshall and Sue Fulford sent their apologies for the July meeting.

Cllr Stephen Smith wished to thank those who elected him in. He advised that he was now the Chairman of the East Staffs Health Scrutiny and sits on the Select Committee. He added that he has £1,000 WASP fund available in this year's allocation and suggested that each year a Parish within the Ward be awarded the full amount.

As no other business arose the open meeting closed 9.15 p.m.

Date of the next monthly meeting: Thursday 9 July 2015, 7.30 pm, Village Hall.

Signed



Date 10 September 2015

Chairman

2015 – Dates of Parish Council meetings:

10 September

8 October

12 November

10 December

Minutes of the Parish Council meetings can be viewed in the noticeboard located outside the Village Hall and <http://draycottintheclayparishcouncil.btck.co.uk/>

Draycott in the Clay Parish Council has adopted the Model Publication scheme as approved by the Information Commissioner.
Details are available via the Parish Council meeting or via the Parish Clerk.